

Dear Parent,

Thank you for volunteering to help with lunch supervision!

Here are some things you may want to know:

- 1) **Orange Vests** - These vests let students know you are on duty, and can be collected at the Front Office
- 2) **Schedule** - Students eat from ~12:00 - 12:22; Free Play is from ~12:22 - 12:42; Students begin lining up and are ready to go inside by 12:45pm
- 3) **Lunch Clean Up** - Students will raise their hand when they are ready to play after 12:22. Check that their area is fully cleaned up (no trash on the ground anywhere nearby) before you allow them to play. Students leave their lunchboxes and water bottles on their spots in line before playing.
- 4) **Play boundaries** - Under no circumstances may students step into the parking lot or street. Students should not go beyond any of the walkways. You may be asked to retrieve balls or frisbees that end up out of bounds.
- 5) **IL1 Students** - These students all eat at the same table, and need extra help and supervision during lunch and during play. Please keep extra eyes on them.
- 6) **Bathroom** - Students in IL1 - IL4 should bring a buddy inside if they need to use the bathroom. They are expected to sign out/tell you before going inside.
- 7) **Emergency** - If a student is injured we have walkie talkies to alert someone inside. If there are other adults supervising, please take the student inside ASAP and find a KLS staff member (in the conference room of the middle school).

Have other questions? You can ask Anthony from GrowFit who is also on duty or any KLS staff member.